

Wisbech Town Council



Wisbech Town Council Annual Meeting

You are hereby summoned to attend the Annual Meeting of Wisbech Town Council, to be held in the Council Chamber on Friday 13 May 2016 at 12 noon for Mayor-making, and to stand adjourned to 7.30 pm on Monday 16 May 2016 for transaction of the remainder of the items of business on the Annual Meeting agenda.

Detailed Order of Proceedings for Mayor-making will be available in the Council Chamber on Friday 13 May.

Members of the press and public are welcome to attend both parts of the Annual Meeting.

Please note that the Mayor Making will commence at 12 noon with no period set aside for public participation. The continuation meeting will commence at 7.30 pm with 15 minutes set aside for public participation (where residents who so require are able to raise issues relating to matters over which the council has duties, powers or influence).

If there is no public participation at 7.30 pm, the main meeting will commence at that time.

AGENDA

13 May 2016

Members and guests to be seated by 11.45 am in the Council Chamber, to await the Mayoral party – please see seating plan.

The Mayor will open the meeting.

1. To receive members' apologies for absence.
2. Election of Chairman of the Town Council (to be known as Town Mayor) for the municipal year 2016/17– see Order of Proceedings.
3. Election of Deputy Chairman of the Town Council (to be known as Deputy Town Mayor) for the municipal year 2016/17 – see Order of Proceedings.
4. Members are called upon to adjourn the meeting until 7.30 pm on Monday 16 May 2016.

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16 May 2016

5. To receive members' apologies for absence.
6. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item (see guidance notes at the end of the agenda).
7. Appointment of Leader of the Council (to work with the Mayor, Deputy Mayor and Clerk's Office and attend regular management meetings) for the municipal year 2016/17.
8. Signatories to Wisbech Town Council's Bank Accounts – to authorise a number of councillors to act in this capacity (It is RECOMMENDED that those signatories be the councillors elected to the positions of Chairman of the Town Council (Town Mayor), Vice-Chairman of the Council (Deputy Mayor), Leader of the Council and the Chairman of the Policy and Resources Committee).
9. NHS Health Checks – further to minute 180/15 (2), to receive a presentation on the NHS Health Check Community Champions scheme being delivered in Wisbech.
10. Cambridgeshire Constabulary:
 - (1) to receive a presentation from Inspector Andy Bartlett on the Wisbech Police Cadets project
 - (2) to receive information from the local policing team in relation to recent incidents of crime and disorder.
11. Cambridgeshire County Council – to receive information in relation to County Council activities relevant to Wisbech.
12. Fenland District Council – to receive information in relation to District Council activities relevant to Wisbech.
13. To confirm and sign the minutes of the meeting of Wisbech Town Council held on 25 April 2016.
14. Minutes of committees – to receive, for information, the minutes of committee meetings held since the last meeting of the Town Council, as follows:
 - (1) Planning Committee of 25 April 2016 (attached).
15. Appointment of committees for the municipal year 2016/17 – to appoint members to the following committees (all of which shall have 9 members, to include the Mayor and Deputy Mayor ex-officio):
 - Policy and Resources Committee
 - Planning and Community Infrastructure Committee
 - Assets Management Committee
 - Staffing Committee
 - Community Events and Festivals Committee.

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NOTE: Working parties and task groups may be constituted if necessary, with membership determined by the parent committee.

16. Dates of meetings – to agree the dates of meetings of Wisbech Town Council and its committees for the municipal year 2016/17 (a draft calendar of meetings will be circulated in advance of the Town Council meeting).
17. Wisbech Town Council accounts 2015/16 - to consider the Annual Return 2015/16, for submission to the council's Internal Auditor.
18. Leader of the Council's Report – to receive information from the Leader of the Council on matters affecting the town.
19. Reports (if any) from the council's representatives on outside bodies.
20. Correspondence - to be informed of correspondence received by the council which is of relevance to members.
21. Noticeboard/Information update – to be informed of any such information.

If a member of the council wishes to view copies of uncirculated items prior to the meeting, or to read paper copies of items circulated previously by e-mail, he or she can do so by visiting the council office or asking for the item(s) to be sent if possible.

Members of the Town Council: Balsevics, Brunton, Bucknor, Mrs Bucknor, Mrs Cox, Hill, Hodgson, Miss Hoy, Human, Lay, Mrs Lay, Mrs MacRae, McLaren, Oliver, Miss Oliver, Schooling, Tibbs and Tierney.

Agenda issued and published (on 9 May 2016) by:

A handwritten signature in black ink, appearing to read 'T Jordan'.

**Mr T Jordan
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Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"

Notes on members' interests

Disclosable Pecuniary Interests

- (1) Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.
- (2) A member has a disclosable pecuniary interest if it
 - (a) relates to him or her, or
 - (b) is an interest of -
 - (i) the member's spouse or civil partner; or
 - (ii) a person with whom the member is living as husband and wife; or
 - (iii) a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.
- (3) Disclosable pecuniary interests include -
 - (a) any employment or profession carried out for profit or gain;
 - (b) any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);
 - (c) any current contracts with the Council;
 - (d) any beneficial interest in land/property within the Council's area;
 - (e) any licence for a month or longer to occupy land in the Council's area;
 - (f) any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;
 - (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Other Interests

- (4) If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.
- (5) A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -
 - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or
 - (b) it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.