

# Wisbech Town Council



## POLICY AND RESOURCES COMMITTEE

18 January 2021 – 7.30 pm

(Due to the Covid-19 pandemic and the restriction placed by the Government on gatherings of people, this meeting will be held remotely, via the Zoom video conferencing system, for Councillors and for members of the public who wish to participate. For more information, please contact the Town Clerk (details provided below)).

All members of the committee are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

*(A period not exceeding 15 minutes is made available at the beginning of the meeting, where the public so require, to raise issues relating to issues within the remit of this committee. A member of the public wishing to make a representation to the meeting would need to submit the text in writing, to the Town Clerk, prior to the meeting, as there would be no opportunity for it to be raised in person by the member of the public).*

### AGENDA

1. To receive members' apologies for absence.
2. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item (see guidance notes at the end of the agenda).
3. To confirm, for signature by the Chairman when possible, the minutes of the meeting held on 18 May 2020 (circulated previously).
4. Safer Fenland CCTV – to consider entering into a further Service Level Agreement (for the period 1 April 2021 to 31 March 2024) with Fenland District Council for the provision of town centre CCTV in Wisbech (copy of letter from Fenland District Council circulated previously).
5. Audit of Accounts – further to minutes 30/20 and 38/20, to consider the outcome of the external audit of the council's Annual Governance and Accountability Return (AGAR) for the financial year 2019/20 (details circulated/published previously) and to appoint an internal auditor for audit of the council's governance and accounting arrangements for the financial year 2020/21.
6. Wisbech Town Council's accounts 2020/21 – Clerk (and RFO) to report on the council's financial position at the end of quarter three of the current financial year.
7. Grant application – to consider an application from Wisbech Sea Cadets for a financial contribution towards the cost of a new heating system (details circulated previously).



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8. Budget 2021/22 – to consider an draft budget (to be circulated by the Clerk in advance of the meeting) for the financial year 2021/22, for recommendation to 1 February 2021 meeting of Wisbech Town Council).

**Members of the committee: Councillors Hill, Miss Hoy, Lynn (Vice-Chairman), Oliver (Chairman), Tibbs, Tierney and Mrs Wallwork.**

*Agenda issued and published (on 12 January 2021) by:*

A handwritten signature in black ink, appearing to read 'T Jordan'.

**Mr T Jordan, PSLCC  
Clerk to Wisbech Town Council  
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Wisbech,  
PE13 1JR  
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## **Exclusion of the public from meetings for confidential items of business**

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”

### **Notes on members’ interests**

#### *Disclosable Pecuniary Interests*

- (1) *Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.*
- (2) *A member has a disclosable pecuniary interest if it*
  - (a) *relates to him or her, or*
  - (b) *is an interest of -*
    - (i) *the member’s spouse or civil partner; or*
    - (ii) *a person with whom the member is living as husband and wife; or*
    - (iii) *a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests include -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

#### *Other Interests*

- (4) *If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.*
- (5) *A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or*
  - (b) *it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor’s family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.*