

Wisbech Town Council



POLICY AND RESOURCES COMMITTEE

10 July 2017 – 7.30 pm

Council Chamber, Wisbech Town Hall

All members of the committee are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

(A period not exceeding 15 minutes is made available at the beginning of the meeting, where the public so require, to raise issues relating to issues within the remit of this committee).

AGENDA

1. To receive members' apologies for absence.
2. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item (see guidance notes at the end of the agenda).
3. To confirm and sign the minutes of the meeting of Policy and Resources Committee held on 12 June 2017 (circulated previously).
4. Audit of 2016/17 accounts – Chairman to report on the outcome of the Internal Auditor's inspection of the council's 2016/17 accounts.
5. Wisbech Town Council's accounts 2017/18 – Clerk to report on the council's financial position at the end of quarter one of the current financial year (information to be circulated in advance of the meeting).
6. Vacancies in the membership of Wisbech Town Council – members to consider whether or not they wish the issue (by Fenland District Council) of poll cards (and to meet the cost of such) in the event of an election to fill the three vacancies on Wisbech Town Council.
7. Wisbech and Fenland Museum – to consider the approval of a Service Level Agreement (SLA), between Wisbech Town Council and the Wisbech and Fenland Museum, in relation to the provision of grant aid by the council, for the financial year 2017/18 (copy of draft SLA is attached).
8. Key priorities and projects for Wisbech Town Council – to consider the financial implications of delivering the key priorities and projects agreed at 26 June 2017 meeting of Wisbech Town Council.
9. Christmas lights – to consider, in the light of public requests, the installation of Christmas lighting at Old Market, Wisbech.



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10. Wisbech Town Council Cleansing Contracts – to consider a recommendation from the Assets Management Committee with regard to the use of financial savings anticipated as a result of entering into new contract arrangements (Chairman to report).

Members of the committee: Councillors Balsevics, Hill, Human, Miss Hoy, Oliver (Chairman), Miss Oliver, Tibbs (Vice-Chairman) and Tierney (plus one vacancy).

Agenda issued and published (on 4 July 2017) by:

A handwritten signature in black ink, appearing to read 'T Jordan'.

**Mr T Jordan, MILCM
Clerk to Wisbech Town Council
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NOTES:

The Council Chamber is situated on the first floor of the Town Hall and access is available via a stair-lift if required. However, if wheelchair access is required, please contact the office, on 01945 461333, so that the necessary arrangements (the installation of temporary ramping) can be made.

Members of the public, representatives of the press and councillors may film, audio-record, take photographs and use social media to report on meetings as they take place and the council shall make reasonable provision for this to happen. Those who wish to report on meetings in this way are advised to contact the Town Clerk in advance of the meeting so that any arrangements, if necessary, can be made. Further information regarding the situation is displayed on a notice at the entrance to the Council Chamber.

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”

Notes on members’ interests

Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.*
- (2) *A member has a disclosable pecuniary interest if it*
 - (a) *relates to him or her, or*
 - (b) *is an interest of -*
 - (i) *the member’s spouse or civil partner; or*
 - (ii) *a person with whom the member is living as husband and wife; or*
 - (iii) *a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests include -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Other Interests

- (4) *If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.*
- (5) *A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
 - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or*
 - (b) *it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor’s family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.*