

Wisbech Town Council



PLANNING AND COMMUNITY INFRASTRUCTURE COMMITTEE

**26 March 2018 – following the meeting of Wisbech Town Council
(which commences at 7.30 pm)**

Council Chamber, Wisbech Town Hall

All members of the committee are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

(A period not exceeding 15 minutes is made available at the beginning of the meeting, where the public so require, to raise issues relating to issues within the remit of this committee).

AGENDA

1. To receive members' apologies for absence.
2. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item (see guidance notes at the end of the agenda).
3. To confirm and sign the minutes of the meeting of the Planning and Community Infrastructure Committee held on 12 March 2018 (attached).
4. To consider any planning related issues in terms of Fenland District Council schemes, projects, services or policies.
5. To consider any planning-related issues in terms of Cambridgeshire County Council schemes, projects, services or policies.
6. Correspondence – Clerk to report on matters of relevance to the committee.
7. Planning applications – to make observations, for submission to the Local Planning Authority.

At the time of agenda despatch, the planning applications shown on the schedule attached had been received by Wisbech Town Council.

Any applications received between the date of agenda despatch and the date of the meeting will be tabled.

Copies of plans are available to view at the Council Chamber or online at http://www.fenland.gov.uk/publicaccess/tdc/DcApplication/application_searchform.aspx

Wisbech Town Council



Members of the committee: Councillors Balsevics, Hill (Vice-Chairman), Lynn, Oliver, Miss Oliver (Chairman), Rackley, Schooling, Tibbs and Wing.

Agenda issued and published (on 20 March 2018) by:

A handwritten signature in black ink, appearing to read 'T Jordan'.

**Mr T Jordan, MILCM
Clerk to Wisbech Town Council
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NOTES:

The Council Chamber is situated on the first floor of the Town Hall and access is available via a stair-lift if required. However, if wheelchair access is required, please contact the office, on 01945 461333, so that the necessary arrangements (the installation of temporary ramping) can be made.

Members of the public, representatives of the press and councillors may film, audio-record, take photographs and use social media to report on meetings as they take place and the council shall make reasonable provision for this to happen. Those who wish to report on meetings in this way are advised to contact the Town Clerk in advance of the meeting so that any arrangements, if necessary, can be made. Further information regarding the situation is displayed on a notice at the entrance to the Council Chamber.

SCHEDULE OF APPLICATIONS FOR PLANNING PERMISSION

Reference	Description	Comments
F/YR18/0111/LB	Internal alterations to a listed building to enable conversion of existing garage/studio to a two-storey 1-bed dwelling at Stables north of 12 North Brink, Wisbech, fronting Chapel Road, Wisbech (applicant: Mr Frank Retchless) = revised proposal; revision is flood risk assessment, design and access, planning and heritage statement and revised drawing – addressing Environment Agency, Highway Officer and Conservation Officer comments incorporating the formation of a 1.2 metre footway, deletion of glass balustrading, clarification regarding garage doors and vent positions	
F/YR18/0112/F	Conversion of existing garage/studio to a two-storey 1-bed dwelling including provision of a 1.2 metre footway at Stables north of 12 North Brink, Wisbech, fronting Chapel Road, Wisbech (applicant: Mr Frank Retchless) = revised proposal; revision is flood risk assessment, design and access, planning and heritage statement and revised drawing – addressing Environment Agency, Highway Officer and Conservation Officer comments incorporating the formation of a 1.2 metre footway, deletion of glass balustrading, clarification regarding garage doors and vent positions	
F/YR18/0219/TRCA	Fell one Pyracantha and works to one Loquat tree and one Holm Oak tree within a Conservation Area at 4 and 5 The Crescent, Wisbech (applicant: Mr Marcus Aspden)	
F/YR18/0226/A	Display of one externally-illuminated free-standing double-sided hanging sign with two amenity signs attached; one externally-illuminated painted fascia sign; three non-illuminated fascia signs; one free-standing directional sign at The Locomotive, 257 Lynn Road, Wisbech (applicant: Enterprise Inns Group)	
F/YR18/0229/TRTPO	Works to one Lime tree covered by TPO 11/1974 at 4 Marlborough Court, Wisbech (applicant: Mr Chris Fry)	

F/YR18/0241/F	Conversion of existing commercial office building to a 3-bed dwelling and erection of a timber-framed pergola-style canopy to rear, involving the demolition of existing lean-to, at 11 Hill Street, Wisbech (applicant: Jubilee Developments)	
F/YR18/0242/LB	Internal and external alterations to a listed building to enable conversion of existing commercial office premises to a 3-bed dwelling including erection of a timber-framed pergola-style canopy to rear, involving the demolition of existing lean-to, and replace various doors and windows at 11 Hill Street, Wisbech (applicant: Jubilee Developments)	
F/YR18/0247/F	Erection of 4 x two-storey 2-bed dwellings on land north of 101 and 101A Elm Low Road, Wisbech (applicant: Central England Co-operative Ltd.)	
F/YR18/0250/F	Erection of a single-storey rear extension to existing dwelling and formation of a pitched roof to garage and front porch area at 30 Fenland Road, Wisbech (applicant: Mr S Garford)	
F/YR18/0251/F	Erection of an industrial unit for use as an MOT and service centre (B2) at Unit 1, 51 Algores Way, Wisbech (applicant: The Test and Service Centre Ltd)	
F/YR18/0258/O	Erection of a dwelling (outline application with all matters reserved) on land east of 44 Staithe Road, Wisbech (applicant: Mrs M Smart)	
F/YR18/0260/F	Change of use of Public House (A4) to a two-storey 4/5 bed dwelling (C3) at Clarkson Arms, 121 Lynn Road, Wisbech (applicant: Mrs Janet Stickwood)	
F/YR18/0264/TRTPO	Works to one Holly tree covered by TPO 06/1992 at 19C Clarkson Avenue, Wisbech (applicant: Ms Natalie Clegg)	
F/YR18/0266/LB	Internal and external works to a Listed Building, including repair and decoration of façade and roof; installation of a new swing main door and reconfiguration of HVAC (air conditioning) to suit new layout at 39 Market Place, Wisbech (applicant: Santander)	

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”

Notes on members’ interests

Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.*
- (2) *A member has a disclosable pecuniary interest if it*
 - (a) *relates to him or her, or*
 - (b) *is an interest of -*
 - (i) *the member’s spouse or civil partner; or*
 - (ii) *a person with whom the member is living as husband and wife; or*
 - (iii) *a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests include -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Other Interests

- (4) *If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.*
- (5) *A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
 - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority’s administrative area, or*
 - (b) *it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor’s family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.*