

# Wisbech Town Council



## PLANNING AND COMMUNITY INFRASTRUCTURE COMMITTEE

4 May 2021 – 6.30 pm

**(Due to the Covid-19 pandemic and the restriction placed by the Government on gatherings of people, this meeting will be held remotely, via the Zoom video conferencing system, for Councillors and for members of the public who wish to participate. For more information, please contact the Town Clerk (details provided below)).**

**All members of the committee are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

***(A period not exceeding 15 minutes is made available at the beginning of the meeting, where the public so require, to raise issues relating to issues within the remit of this committee. A member of the public wishing to make a representation to the meeting would need to submit the text in writing, to the Town Clerk, prior to the meeting, as there would be no opportunity for it to be raised in person by the member of the public).***

### AGENDA

1. To receive members' apologies for absence.
2. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item (see guidance notes at the end of the agenda).
3. To confirm, for signature by the Chairman when possible, the minutes of the meeting of the Planning and Community Infrastructure Committee held on 19 April 2021 (attached).
4. Open Forum/public participation – Clerk to report any representations received from members of the public.
5. To consider any planning related issues in terms of Fenland District Council schemes, projects, services or policies.
6. To consider any planning-related issues in terms of Cambridgeshire County Council schemes, projects, services or policies.
7. Correspondence – Clerk to report on matters of relevance to the committee.
8. Planning applications – to make observations, for submission to the Local Planning Authority.

At the time of agenda despatch, the planning applications shown on the schedule attached had been received by Wisbech Town Council.

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Any applications received between the date of agenda despatch and the date of the meeting will be circulated to members in advance of the meeting.

Copies of plans are available to view or online at <https://www.fenland.gov.uk/publicaccess/>

In addition, to note the **withdrawal of planning application** F/YR21/0225/F (Formation of 2 additional flats (1-bed), including alterations to existing bedsit/flats, and installation of 5 roof lights at 92 Elm Road, Wisbech), which had been considered by this committee on 29 March 2021 (minute P89/20 refers).

The decision of this committee at minute P89/20 had been "Object, on the basis that approval of the proposal would constitute overdevelopment of the site".

9. Date of next meeting – to note that the next meeting of this committee is scheduled for 17 May 2021; to commence at 6.30 pm.

**Members of the committee: Councillors Balsevics, Hill, Ketteringham, Oliver (Vice-Chairman), Prest (Chairman) and Rackley; plus one vacancy.**

*Agenda issued and published (on 27 April 2021) by:*

A handwritten signature in black ink, appearing to read 'T Jordan'.

**Mr T Jordan, PSLCC  
Clerk to Wisbech Town Council  
1 North Brink,  
Wisbech,  
PE13 1JR  
Tel: 01945 461333**

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Website: [www.wisbechtowncouncil.gov.uk](http://www.wisbechtowncouncil.gov.uk)**

## SCHEDULE OF APPLICATIONS FOR PLANNING PERMISSION

Reference	Description	Comments
F/YR21/0365/TRTPO	Works to 1 Horse Chestnut tree covered by TPO 3/2003 at 6 Corporation Road, Wisbech (applicant: Mr Andrew Harnwell)	
F/YR21/0368/TRTPO	Works to 1 Oak tree and 1 Beech tree covered by TPO 05/2002 at 89 Railway Road, Wisbech (applicant: Mrs Balmforth)	
F/YR21/0373/F	Formation of a dropped kerb to existing dwelling at 25 Clarkson Avenue, Wisbech (applicant: Mrs Christine Surrey)	
F/YR21/0381/F	Change of use from shop (ground and first floor only) to Adult Gaming Centre, including alterations to the rear elevation, at 48 – 49 Market Place, Wisbech (applicant: Cashino Gaming Ltd)	
F/YR21/0382/A	Display of 1 externally-illuminated fascia sign and 3 non-illuminated signs at 48 – 49 Market Place, Wisbech (applicant: Cashino Gaming Ltd)	
F/YR21/0400/F	Conversion of retail unit to 4 flats (comprising of 1x 2-beds, 2 x 1-bed and 1 x 1-bed/workplace home) at 37 – 39 Norwich Road, Wisbech (applicant: Mr Colin Hawes)	
F/YR21/0402/F	Erect a single-storey rear extension to existing dwelling (part-retrospective) at 15 Oakley Close, Wisbech (applicant: Mr S Horspole)	
F/YR21/0417/TRTPO	Felling of 4 Willow trees covered by TPO 11/1974 at 29 Woodcote Park, Wisbech (applicant: Mr Lee Hoenderkamp)	
F/YR21/0418/CERTLU	Certificate of lawfulness (Existing): Conversion of first and second floors to 1-bed flats at 11 Norfolk Street, Wisbech (applicant: Mr Tom Barrett)	

## **Exclusion of the public from meetings for confidential items of business**

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”

### **Notes on members’ interests**

#### *Disclosable Pecuniary Interests*

- (1) *Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.*
- (2) *A member has a disclosable pecuniary interest if it*
  - (a) *relates to him or her, or*
  - (b) *is an interest of -*
    - (i) *the member’s spouse or civil partner; or*
    - (ii) *a person with whom the member is living as husband and wife; or*
    - (iii) *a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests include -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

#### *Other Interests*

- (4) *If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.*
- (5) *A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or*
  - (b) *it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor’s family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.*